



Camp SEA Lab  
Science, Education & Adventure

**Camp SEA Lab**  
California State University Monterey Bay  
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[www.campsealab.org](http://www.campsealab.org)



## Camp SEA Lab Outdoor School Naturalist

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*Positions are part time (25-35 hours/week), temporary and non-benefited*  
*Expected Spring Outdoor School 2018 season will run end of January through May*  
**Applications should be received for priority consideration by 5:00 P.M., Friday, November 10, 2017.**

### **PROGRAM SUMMARY:**

Camp SEA Lab operates under the University Corporation at California State University Monterey Bay (CSUMB) and has close ties to several Monterey Bay area marine institutions. Camp SEA Lab is governed by the University Corporation and an Advisory Board of Directors comprised of members from collaborating institutions.

Camp SEA Lab's mission is to foster lifelong excitement, scientific understanding, and stewardship of our coasts and ocean. The exceptional environment of the Monterey Bay region, and a host of exemplary marine science and education institutions make it a perfect setting for a youth program focused on ocean and coastal resources.

Camp SEA Lab Outdoor School programs are designed for students, grades 5<sup>th</sup>-8<sup>th</sup>, from culturally diverse backgrounds, are delivered in a multi-day format as residential or single day experiences (visit [campsealab.org](http://campsealab.org) for more information). All Camp SEA Lab staff is engaged in the development and implementation of a safe, educational, and inspiring program in marine science.

**Work schedule:** Day program hours are 8:00 am to 4:00 pm. Residential program hours are from 8:00 am on the first day through 3:00 pm on the last day. Program sessions usually run Monday – Wednesday, with some exceptions on Thursdays and Fridays. Naturalists must be available during all program hours and are recommended to stay overnight during residential programs.

**Housing:** Camp SEA Lab will provide room and board during residential programs only. Candidate must provide own housing during day programs and staff training.

### **ESSENTIAL JOB FUNCTIONS:**

Under the supervision of the Camp SEA Lab Program and Site Coordinators, Naturalists will work on a variety of tasks related to the implementation of the Camp SEA Lab vision and programs, while maintaining the safety and well-being of participants. The following is a list of tasks required to carry out job functions:

- Express enthusiasm in all aspects of teaching including ocean awareness and marine science education; educate students on topics such as local marine life, rocky shore, sandy beach and deep-sea habitats, and coastal wetlands of Monterey Bay;
- Ability to understand and implement program safety regulations of Camp SEA Lab's risk management plan during all program activities;
- Demonstrate creativity and organizational ability in programmatic planning and work assignments;
- Ability to work effectively in a dynamic team setting, demonstrating sensitivity to diversity and multiple working styles;
- Maintain positive relationships with Camp SEA Lab partners and other community stakeholders;

- Deliver marine science curriculum to groups of up to 18 students, and lead large group activities in non-competitive games;
- Provide constant supervision of student participation in structured and unstructured activities;
- Demonstrate sensitivity to the individual needs of students;
- Appropriately model behavior and use positive behavior management techniques.

**QUALIFICATIONS:**

**Education and Experience**

- Education equivalent to graduation from a four-year college or university in a science-related field
- Previous experience working with youth in an informal education setting; could include camp, classroom, or other environments
- Knowledge of marine science and environments of the central California Coast
- Ability to work with diverse and multicultural populations
- Demonstrated understanding of and commitment to the Camp SEA Lab and CSU Monterey Bay Vision Statement and the core values of mutual respect, collaboration and service orientation, multiculturalism and diversity
- Excellent oral and written communication skills
- Familiarity with Next Generation Science Standards and Ocean Literacy Principles

**SPECIAL CONDITIONS OF EMPLOYMENT:**

Demonstrated ability to address the essential functions associated with this position, including the knowledge and abilities identified above. In addition, the successful candidate will meet the all following conditions:

- Minimum age requirement of 21 years of age
- Ability to get to and from program sites via own transportation
- Enough strength and endurance to maintain constant supervision of students during program hours
- Ability to swim and participate in water-related activities (such as kayaking)
- Current First Aid/Child CPR certification throughout duration of employment
- Completion of background check (including a criminal records check) before job offer can be made by the University Corporation. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current University Corporation employees who apply for the position
- Comply with requirements set forth in [CSU Executive Order 1083](#) as a “mandated reporter” under the California Child Abuse and Neglect Reporting Act.

**DESIRABLE QUALIFICATIONS:**

- Bilingual – Spanish and English
- Water Safety and Lifeguard Certification
- Wilderness First Aid Certification
- California State Teaching Credential

**PHYSICAL WORK ENVIRONMENT:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Position is also required to work and travel to off-campus program locations. Must be able to traverse a wide range of habitats and outdoor sites in variable weather conditions and walk at least three miles of rough terrain. This position also requires sitting, standing, bending, pushing, pulling, talking and using manual dexterity, eye-hand coordination. Applicant must possess the ability to lift and carry 40-50 pounds and load luggage, tables, chairs, and other equipment.

**POSITION DETAILS:**

Appointment: School of Natural Sciences/Camp SEA Lab  
Reports to: Camp SEA Lab Program and Site Coordinators with oversight by Managing Director  
Classification: Support Services I  
FLSA: Non-exempt: This is a non-exempt position and as such is eligible for the overtime provisions of the Fair Labor Standards Act.  
Hourly Rate: \$13.00/hour for up to 8 hours/day, and \$19.50/hour for up to 8-12 hours/day

**APPLICATION PROCEDURES:**

Please complete the required on-line application [here](#)

A completed on-line application must be received in the Human Resources Office. **Positions are open until filled.**

For assistance or if you require an accommodation, please call [\(831\) 582-3389](tel:8315823389), or California Relay Service (for Hearing Impaired) at [\(800\) 735-2929](tel:8007352929). You may also visit the Campus Service Center in Building 47 at the corner of A Street and Sixth Avenue for computer/online access. Office hours are 8:00 a.m. - 5:00 p.m., Monday - Friday. University Corporation at Monterey Bay will not fax application materials.

**University Corporation at Monterey Bay is an EEO employer committed to excellence through diversity. All employees must be eligible for employment in the U.S.**

--- NO PHONE CALLS PLEASE ---

Please note: University Corporation employment is separate and distinct from CSU Monterey Bay or State of California employment. University Corporation employees are not employees of either CSUMB or of the state of California. University Corporation positions are at-will employment.

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All employees must be eligible for employment in the U.S. This position is required to maintain confidentiality as outlined in the Department of Education's Family Educational Rights and Privacy Act (FERPA) and California's Educational Code Chapter 13 regarding sensitive student issues.

The University Corporation at CSUMB is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

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